



Texas Higher Education Coordinating Board

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**Hazlewood Exemption Application Packet for
Eligible Children and Spouses of Texas Members of the U.S. Armed Forces
Who Have Never Used the Exemption**

Form HE-D and Instructions

Mail this application and all documentation to the Veterans' Education Office or the appropriate office at the institution. The institution will process your application accordingly. Do NOT mail to the Texas Higher Education Coordinating Board.

Hazlewood Exemption Application for Eligible Children and Spouses of Texas Members of the U.S. Armed Forces Who have Never Used the Exemption

Eligibility Requirements and Documentation

In order to qualify for a tuition and partial fee exemption through the Texas Education Code 54.203 (known as the Hazlewood Act), the child or spouse of certain deceased or disabled Texas member of the Armed Forces or Texas National Guard must meet all program requirements. The following is a list of program requirements and how they are documented.

Eligibility Requirements	Questions	Documentation
Dependent child or spouse is a resident of Texas at the time he/she uses the exemption.	N/A	Institution's classification as a resident by the registrar or admissions office.
Veteran parent or spouse died or is rated totally disabled for purposes of employability as a result of illness/injury related to service.	Question 5	DD1300 issued by the Department of Defense (if parent died while still in the service); letter from VA if parent died after discharge. Ratings Disability letter from VA if parent is rated as unemployable.
If a child , proof that he or she was a dependent on or after the date the veteran parent or spouse died or sustained the disabling injury or was declared by VA as unemployable because of the injury.	Question 6(a)	Copy of a tax return indicating dependency at the time the parent died or became disabled.
If a spouse , proof that he or she was the veteran's legal spouse on or after the date the veteran died or sustained the disabling injury or was declared by VA as unemployable because of the injury.	Question 6(b)	Copy of the legal marriage certificate or tax return indicating the marriage status at the time the veteran died or sustained the disabling injury or was declared by VA as unemployable because of injury.
Dependent child or spouse is not in default on a student loan made or guaranteed by the state .	Question 7	Institution verification through national and state loan clearinghouses.
Value of the dependent child's or spouse's federal veterans' education benefits (Ch 33 only) does not exceed the value of the Hazlewood exemption (tuition and fees less deposit and student service fees). Effective fall, 2009, a student may receive CH30, CH31, CH35, 1606, 1607 in conjunction with Hazlewood.	Question 8	Benefit letter from VA Education Center in Muskogee, Oklahoma, 1-888-GI-Bill-1 or 1-888-442-4551 or www.gibill.va.gov . If the veteran has not served since 9/11, he/she does NOT have to provide a copy of his/her federal veterans' education benefits letter. However, a letter IS required if the veteran served on or after 9/11.
Veteran parent or spouse (at the time of service entry): 1. entered the service in Texas, 2. declared Texas as his or her home of record, <u>or</u> 3. was a resident of Texas	Question 9	DD214 shows point of entry and Home of Record. The Hazlewood administrator will review this document. If the DD214 shows HOR and Place of Entry were not Texas, applicant must complete the Hazlewood Residency Questionnaire and submit with the Application. A copy of the Questionnaire is included in this packet.

Eligible Periods of Service

Texas Education Code 54.203 indicates the following individuals may be eligible for an exemption through the Hazlewood Act:

(A) nurses and honorably discharged members of the armed forces of the United States who served during the Spanish-American War or during World War I;

(B) nurses, members of the Women's Army Auxiliary Corps, members of the Women's Auxiliary Volunteer Emergency Service, and honorably discharged members of the armed forces of the United States who served during World War II except those who were discharged from service because they were over the age of 38 or because of a personal request on the part of the person that he be discharged from service;

(C) honorably discharged men and women of the armed forces of the United States who served during the Korean War which began on June 27, 1950, and ended on July 27, 1953; and

(D) all persons who:

(i) were honorably discharged from the armed forces of the United States after serving on active military duty for at least 181 days, excluding training; and

(ii) who served a portion of their active duty during:

(I) the Cold War which began on June 27, 1950;

(II) the Vietnam era which began on December 21, 1961, and ended on May 7, 1975;

(III) the Grenada and Lebanon era which began on August 24, 1982, and ended on July 31, 1984;

(IV) the Panama era which began on December 20, 1989, and ended on January 21, 1990;

(V) the Persian Gulf War which began on August 2, 1990, and ended on March 3, 1991;

(VI) the National Emergency by Reason of Certain Terrorist Attacks, which began on September 11, 2001; and

(VII) any future national emergency declared in accordance with federal law.

Instructions for Completing Application HE-D.

- Question 1-5 Self-explanatory
- Question 6(a) In order for you to qualify as a child of a veteran, you must have been a dependent of your parent when he/she died or was determined to be unemployable due to disabilities or sustained the injury that lead to unemployability. To meet this requirement you must give your institution an income tax return or other document that shows you were claimed as a dependent for federal tax purposes at the appropriate time.
- Question 6(b) In order to qualify as a spouse of a veteran, you must have been married to a veteran when he/she died or was determined to be unemployable due to disabilities or sustained the injury that lead to unemployability. To meet this requirement you must give your institution a copy of your marriage certificate or other official document that shows you were married to the veteran at the appropriate time.
- Question 7 A veteran who is in default on an educational loan made or guaranteed by the State of Texas is not eligible to receive Hazlewood Act benefits. These loans include only the state loans; for example, the College Access Loan Program (CAL) program, the Health Education Loan Program (HELP), the state's Federal Family Education Loan Program (FFELP) and the Texas B-On-Time Loan Program (BOT). Federal loans, such as the Federal Perkins Loan Program, are not included. If you answer "yes" to this question, you cannot use the exemption. Your institution will verify your response to this question.
- Question 8 To use the exemption, your federal veterans' benefits may not exceed the value of your potential Hazlewood Exemption (tuition and fees less deposit and student service fees). To prove you meet this requirement you must provide your institution a copy of a letter from the VA Education Center in Muskogee, Oklahoma at 1-888-442-4551 indicating your current status with regard to federal education benefits.
- Questions 9a and 9b To qualify for this exemption your service member parent or spouse, at the time of entry, must have:
- Entered the service in the state of Texas, or
 - Declared Texas as his or her "Home of Record".
- If your parent or spouse did not meet one of these service-entry requirements, he or she must have been a resident of Texas when he or she entered the service. (See question 10)
- Question 10 Skip this question if you answered "yes" to 9a or to 9b.
- If your parent or spouse did not enter the service in Texas or declare Texas as his/her Home of Record when he/she entered the service, your parent or spouse must have been a resident of Texas when he/she entered in order to qualify for Hazlewood. If you answer "no" to this question and answered "no" to 9a and 9b, you are not eligible for Hazlewood. If you answered "yes" to this question and "no" to 9a and to 9b, you must submit a copy of the Hazlewood Exemption Residency Questionnaire for Dependent Children and Spouses of Veterans when you submit this application.
- Part B This section must be read and signed by all individuals applying for an exemption.

Documents to Submit.

To apply for a Hazlewood Exemption, you must submit the following documents to your institution:

- 1. The Hazlewood Exemption Application for Eligible Dependents of Texas Members of the U. S Armed Forces Who have Never Used the Exemption (HE-D)**
- 2. If your parent or spouse died while in service,**
 - **DD1300** – for use in verifying your parent’s place of entry, and that his/her death was service-related.
- 3. If your parent or spouse died after discharge as a result of service-related illness or injury,**
 - **DD214** – to verify parent’s place of entry
 - **Letter from VA** – to confirm death was related to service
 -
- 4. If your parent or spouse became unemployable due to military service-related illness or injury,**
 - **Ratings Decision Letter** – to confirm the parent or spouse is considered to be totally disabled with respect to employability.
- 5. Benefits letter from Muskogee, Oklahoma**– to verify the value of your CH 33 federal veterans’ education benefits.

Obtain a benefits letter from VA Education Center in Muskogee, Oklahoma.
1-888-GI-Bill-1 or 1-888-442-4551 or www.gibill.va.gov

- 6. Hazlewood Residency Questionnaire for Dependent Children and Spouses of Veterans** –ONLY if your answers to both 9a and to 9b on the application were “no”.

The easiest way to acquire a copy of the DD214 or DD1300 is to contact the VA regional office in Waco or Houston, whose addresses are:

Houston Regional Office
6900 Almeda Road
Houston, TX 77030-4200
1-800-827-1000
713-383-5340

Waco Regional Office
One Veteran Plaza
701 Clay Avenue
Waco, TX 76799
1-800-827-1000
254-299-9774

To receive a copy of the Ratings Decision Letter, contact the Waco Regional Office.

**Hazlewood Exemption Application for
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Who have Never Used the Exemption**

Each person wishing to receive an exemption through the Hazlewood Act (Texas Education Code 54.203) must complete and sign the following application and provide his/her institution documentation of eligibility as indicated below.

Part A. Basic Eligibility

1. Name: _____ 2. Social Security Number: _____
last, first, middle initial

3. Address: _____
Street City State Zip Code

4. Term for which you are applying for the exemption: _____ / _____
(fall/spring or summer) / year

5. Deceased or disabled Parent or Spouse: Name _____
SSN: _____

6(a). If you are a veteran's child, were you claimed as a dependent for income tax purposes by your parent in the year in which he/she died or became unemployable due to injuries sustained while in the service or in the year in which the injuries occurred that resulted in unemployability?
 yes no N/A

6(b). If you are a veteran's spouse, were you the spouse of the veteran in the year in which he/she died or became unemployable due to injuries sustained while in the service or in the year in which the injuries occurred that resulted in unemployability? yes no N/A

7. Are you currently in default on an education loan made or guaranteed by the state of Texas?
 yes no NOTE: This will be verified by your institution.

8. Are you currently eligible to receive benefits under Title 38, United States Code, Chapter 33?
 yes no

9. At the time your parent or spouse entered the service, did either of the following circumstances apply to him or her?
a. Was his or her place of entry Texas? yes no
b. Did your parent or spouse declare Texas as his or her Home of Record? yes no

If you answered "yes" to 9a or 9b, skip question 10 and go to Part B – Certification and Consent to Disclosure.

10. If you answered "no" to 9a and 9b, was your parent or spouse a Texas resident when he or she entered the service?
 yes no

If you answered "no" to 9a, 9b, and 10, you are not eligible for a Hazlewood exemption.

If you answered "yes" to question 10, complete Part B and submit this form to your institution along with a completed copy of the Hazlewood Residency Questionnaire for Veterans, which was included in your application packet. The Residency Questionnaire is NOT required for persons who answered "yes" to 9a or 9b.

Part B – Certification and Consent to Disclosure

My name is _____ and I am applying for an exemption from payment of tuition and certain fees under Texas Education Code, Section 54.203 (The Hazlewood Act). I understand that I may be entitled, under the law, to this exemption for up to 150 credit hours total at Texas public institutions of higher education. For the purpose of accounting for the total number of hours for which I receive this exemption, I am granting permission to any institution in which I have enrolled or will enroll to release current semester and historic credit hour information to the Texas Higher Education Coordinating Board ("Board") and am granting permission for the Board to share such data with any institution that I might attend. I hereby certify the information I have provided is true and correct. I understand that if I fail to provide accurate information, I may be required to reimburse the institution and penalties may be imposed.

Signature

Date

For Institution Use Only

Approved (initials): _____	Muskogee ltr on file? [] yes [] no	Resident now? [] yes [] no
Term VA benefit amnt: \$_____	Proof of dependency? [] yes [] no Proof of marriage [] yes [] no	In default? [] yes [] no
HS 36 mo in TX? [] yes [] no	Ratings Disability Letter indicates unemployability? [] yes [] no	
Place of entry TX? [] yes [] no	Parent's or Spouse's Residency Form supports residency?	
HOR Texas [] yes [] no	[] yes [] no [] n/a	

Hazlewood Exemption Residency Questionnaire For Dependent Children and Spouses of Veterans

This form is only required for individuals whose parent's or spouse's place of entry into the service was NOT Texas, and who did NOT declare their Home of Record as Texas at the time they entered the service. Do not complete this form if your place of entry or Home of Record at the time of entry into the service was Texas.

Part A – Applicant Identification

1. Name: _____ 2. Social Security Number: _____
last, first, middle initial

Part B – High School Graduation or Receipt of GED

1. Did your service-member parent or spouse graduate from a TX high school or received a GED in TEXAS having lived in the state the 36 months leading up to graduation or receipt of the GED?
[] yes [] no
2. Did he/she live in Texas the 12 months prior to enlistment? (The year prior to enlistment may include time enrolled in high school or completing the GED.) [] yes [] no

If you checked "yes" to BOTH questions, skip to Part G.

Part C – Parent's Dependent Status at Time He/She Entered the Service

1. At the time he/she entered the service, which of the following circumstances applied to your parent or spouse?
- [] a. Filed his/her own federal income tax as an independent tax payer.
[] b. Was claimed as a dependent by a parent or court-appointed legal guardian.
[] c. If you did not check "a" or "b" above, who provided the majority of his/her support?
[] self [] parent or guardian [] other*: _____

Explanation for "other" person providing him/her support:

if you checked "a" or "self" under "c", continue to **Part D**.
If you checked "b" or "parent or guardian" under "c", skip Part D and go to **Part E**.
If you checked "other" please explain below, skip Part D and answer **Part E** for the individual who provided your parent support.

Part D – For Those Whose Service Member Parent or Spouse Filed His/Here Own Income Tax (Checked "a" to Question C 1. above)

1. Was your parent or spouse living in Texas when he/she entered the service? [] Yes [] No
2. If he/she was living in Texas when he/she entered the service,
- a. how long had your parent or spouse resided in Texas at that time? _____ Yrs & _____ Mos
- b. what was his/her MAIN reason for being in Texas? (If "other", give explanation.)
[] Born & Raised Here [] Go to College [] Accept a Job [] Military Assignment [] Other
- c. if it was for Military Assignment, what was his/her home of record? _____

3. If he/she was not living in Texas when he/she entered the service,
- how long had your parent or spouse resided outside of Texas at that time? _____ Yrs & _____ Mos
 - what was his/her MAIN reason for being out of state? (If "other", give explanation.)
 Go to College Accept a Job Military Assignment Other
 - if it was for Military Assignment, what was his/her home of record? _____

Part E – For Students Whose Service Member Parent or Spouse was a Dependent at the Time He/She Entered the Service. *All students who answered "Parent" or "Legal Guardian" or "other" in Part C must complete this section.*

The following questions apply to the service member's parent or legal guardian, which (for simplicity) we will refer to as your grandparent.

- Name of grandparent who claimed your parent or spouse as a dependent at the time he/she entered the service:

- Relationship to your parent or spouse: parent legal guardian other _____
- Was the grandparent a U.S. Citizen or Permanent Resident when your parent or spouse entered the service?
If not, which of the following categories did he/she meet?
 - Applicant for Permanent Resident Status.
 - Foreign National with a visa to live in the United States. If you checked this box, what type of visa is it?
Visa type: _____
 - Foreign National without a visa.
- If the grandparent was living in Texas when your parent or spouse entered the service,
 - how long had your grandparents resided in Texas at that time? _____ Yrs & _____ Mos
 - what was the grandparent's MAIN reason for being in Texas? (If "other", give explanation.)
 Born & Raised Here Go to College Accept a Job Military Assignment Other
 - if it was for Military Assignment, what was his/her home of record? _____
- If the grandparent was not living in Texas when your parent or spouse entered the service,
 - how long had the grandparent resided outside of Texas at that time? _____ Yrs & _____ Mos
 - what was his/her MAIN reason for being out of state? (If "other", give explanation.)
 Go to College Accept a Job Military Assignment Other
 - if it was for Military Assignment, what was his/her home of record? _____

Part F – Comments

If there is additional information you believe your institution should have in order to determine your parent's or spouse's residence at the time he/she joined the service, please provide it here.

Part G – Certification and Consent to Disclosure

My name is _____ and I am applying for an exemption from payment of tuition and certain fees under Texas Education Code, Section 54.203 (The Hazlewood Act). I understand that I may be entitled, under the law, to this exemption for up for 150 credit hours total at Texas public institutions of higher education. For the purpose of accounting for the total number of hours for which I receive this exemption, I am granting permission to any institution in which I have enrolled or will enroll to release current semester and historic credit hour information to the Texas Higher Education Coordinating Board ("Board") and am granting permission for the Board to share such data with any institution that I might attend. I hereby certify the information I have provided is true and correct. I understand that if I fail to provide accurate information, I may be required to reimburse the institution and penalties may be imposed.

Signature

Date

After completing and signing this form, submit it to your institution along with the Hazlewood Exemption (Hazlewood Act) Application for Eligible Children and Spouses Who have never used the Exemption.

For Institution Use Only

Approved (initials): _____	TX Resident [] yes [] no
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