



Texas Higher Education Coordinating Board
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**Hazlewood Exemption Application Packet for
the Transfer of Unused Hazlewood Hours to Eligible Child**

(To be completed by a veteran who wishes to transfer hours to a child)

Form TUHH and Instructions

Mail this application and all documentation to the Veterans' Education Office or the appropriate office at the institution. The institution will process your application accordingly. Do not mail to the Texas Higher Education Coordinating Board.

Hazlewood Exemption Application for the Transfer of Unused Hazlewood Hours to an Eligible Child Eligibility Requirements and Documentation

To transfer unused Hazlewood hours to an eligible child, a veteran must prove eligibility for the Hazlewood exemption and the child to whom he/she is assigning the hours must be an eligible child. If the person and child qualify, the child can receive tuition and partial fee exemption through the Texas Education Code 54.203 (known as the Hazlewood Act).

Steps to Follow in order to Transfer Hours to a Child

1. Provide proof that the veteran is eligible for the Hazlewood Exemption by completing the appropriate application:
 - a. HE-V if the veteran has not used Hazlewood since fall 2005 or earlier;
 - b. HE-P if the veteran has used Hazlewood in spring 2006 or later.
2. Complete and sign the enclosed TUHH form, naming the child to receive the hours.
3. Submit both the veteran's application and the Transfer Application to the Veterans Affairs Office or Financial Aid office of the institution the child plans to attend.
4. The institution will review the applications and advise you when the child's eligibility is confirmed.

The following is a list of program requirements for the service member and the child, and how they are documented.

Eligibility Requirements for the Veteran	Documentation
Eligible veterans must have met one of the following requirements <i>at the time of entry into the service</i> : <ul style="list-style-type: none"> • Entered the service in Texas; • Declared Texas as home of record, <u>or</u> • Was a Texas resident. 	Either of the following can be used to establish an individual's eligibility to transfer Hazlewood hours to a child: <ul style="list-style-type: none"> • A completed and approved Hazlewood Application HE-V for Veterans who have Never* Used the Exemption. • A completed and approved Hazlewood Application HE-P for Previous Exemption Recipients. <p>*NOTE: If you have not used the Hazlewood exemption since spring, 2006, you will need to complete the HE-V form and submit it to the institution your child plans to attend. The forms can be accessed at: http://www.collegefortexans.com/apps/financialaid/fofa2.cfm?ID=579 .</p>
Served during a relevant time in history and/or for at least 181 days.	
Have an honorable discharge or separation from service or general discharge/separation under honorable conditions.	
Not be in default on a loan made or guaranteed by the State of Texas.	
If enrolled, not be eligible for federal veterans' education benefits under Chapter 33 that exceed the value of the Hazlewood exemption.	
Effective fall, 2009, a student may receive CH30, CH31, CH35, 1606, 1607 in conjunction with Hazlewood.	

Eligibility Requirements for the Child

A child must be the veteran's biological child, stepchild, or adopted child or have been claimed as a dependent in the current or previous tax year. To meet this requirement, the child must provide an income tax return or other document that shows that he or she was claimed as a dependent for federal tax purposes at the appropriate time.

An eligible child must be 25 years of age or younger on the first day of the semester or term for which the exemption is claimed, unless the child is granted an extension due to a debilitating illness or condition. When the child turns 26, he/she loses eligibility.

Instructions for Completing the Hazlewood Exemption Application for the Transfer of Unused Hazlewood Hours to an Eligible Child

- 1-4 Self-explanatory
- 5 If you have received the Hazlewood Exemption before, please provide the number of hours that you have used as of the date of the application.
- 6 If you have received the Hazlewood Exemption before, please provide the MOST RECENT semester and year you received it in 6(c).
NOTE: If you have select 6(a) or 6(b), you must submit a copy of the Application for Veterans who have Never Used the Exemption (HE-V) along with this form.

****If you are unable to provide the information requested on question 5 or question 6, please login to the Hazlewood Site to obtain the information**** <https://www1.thecb.state.tx.us/Apps/HSH/students/>

- 7-8 Self-explanatory
9. To receive a transfer of unused hours of the Hazlewood Exemption as an eligible child of a veteran, a child must be the veteran's biological child, stepchild, or adopted child or have been claimed as a dependent in the current or previous tax year. To meet this requirement, the child must provide an income tax return or other document that shows that he or she was claimed as a dependent for federal tax purposes at the appropriate time.
10. An eligible child must be 25 years of age or younger on the first day of the semester or term for which the exemption is claimed, unless the child is granted an extension due to a debilitating illness or condition. When the child turns 26, he/she loses eligibility.

If the answer is "no" to question 9 or 10, the child is not eligible for the Hazlewood exemption.

NOTE: A veteran who is in default on an educational loan made or guaranteed by the State of Texas is not eligible to receive Hazlewood Act benefits. These loans include only the state loans; for example, the College Access Loan Program (CAL) program, the Health Education Loan Program (HELP), the state's Federal Family Education Loan Program (FFELP) and the Texas B-On-Time Loan Program (BOT). Federal loans, such as the Federal Perkins Loan Program, are not included.

Part III This section must be read, signed and dated by the veteran parent and the child to whom a transfer of unused hours is requested.



REQUEST TO TRANSFER UNUSED HAZLEWOOD HOURS TO A CHILD

Part I – Service Member Information

1. Service Member's Name (First, Middle Initial, Last)

2. Service Member's Address

Number and Street Name _____ Apartment / Unit Number _____

City, State, Zip Code _____

3. Service Member's Social Security Number

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4. Service Member's Phone Number (Include Area Code)

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5. Each veteran eligible for a Hazlewood exemption is entitled to 150 semester credit hours of exemption. How many of your 150 hours' eligibility have you used as of the date you sign this form? (Information will be verified by the institution) _____

6. When was the LAST TIME you used your Hazlewood exemption?

(a) Never (b) Fall 2005 or earlier (c) Spring 2006 or later: _____ Semester _____ Year (mmddyyyy)

If you selected "a" or "b", submit a completed copy of the Application for Veterans who have Never Used the Exemption (HE-V) and supporting documents, along with this form. If you answered (c), submit a completed Application for Previous Exemption recipients (Veterans, Children, or Spouses) (HE-P), with supporting documents, along with this form.

Part II – Identification of Child to Receive Transferred Hours (Answers will be verified by the institution)

7. Child's Name (First, Middle Initial, Last)

8. Child's Social Security Number

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9. Is the child one of the following: your biological child, your stepchild, your adopted child or did you claim him/her as a dependent in the current or previous tax year?

Yes No

10. Is the child currently 25 years or younger?

Yes No

(If you answered "no", to question 9 or 10, the child is not eligible for the Hazlewood Exemption.)

Part III – Certification and Signatures

My name is _____ and I waive the right to the unused portion of my 150 semester credit hours for which I am eligible to receive under the Hazlewood Exemption and grant permission to transfer those unused Hazlewood hours under the Texas Education Code, Section 54.203, (k)(The Hazlewood Exemption) to my eligible child, _____. I agree to release current semester and historic credit hour information to the Texas Higher Education Coordinating Board ("Board") and to determine the balance of my unused hours, I grant permission for the Board to share such data with any institution that my eligible child might attend. I hereby certify the information I have provided is true and correct. I understand that if I fail to provide accurate information, I may be required to reimburse the institution and penalties may be imposed.

Signature of Service Member _____ Date _____

Signature of Child _____ Date _____

For Institutions Only

Approval (initials) _____

On file : completed/approved
[] HE-V [] HE-P

Eligible child: yes [] no []

hours of eligibility remaining at the beginning of the term _____