

Instructions: Transfer/Transient/Former Students 2016-2017

- Submit either a paper or an electronic application (www.applytexas.org), NOT BOTH. We encourage you to apply online.
- A “transient” student is one who enrolls temporarily for a single course or one term only.

Enter Fall, Spring, Summer I, or Summer II, and enter the year you plan to begin attending.

* Questions marked with an asterisk (*) are optional, but including the information may assist your admittance. You are strongly encouraged to complete these questions.

Part I. Biographical Information

1. Enter your Social Security number. The Social Security number is important to match the application with your grade transcript and test scores. The Social Security number is required to give (disburse) financial aid. NOTE: While no specific legal authority requires you to list your Social Security number for the purpose of applying for admission to the university, not providing the information will hold up further processes, such as financial aid.
2. Enter your date of birth (month, day, and year). Do not leave blank; this information is required.
3. Enter your full, legal name: last, first, and middle. Do not use nicknames or abbreviations because this information will be used for your official record if you enroll. Use your full, legal name on all documents sent to the institution to which you are applying.
4. Enter other names, if any, under which your transcripts or other credentials may be listed. If you attended school using a different name or took a standardized college entrance exam using a different name, please list name(s).
5. Designate whether you are male or female.
6. Enter the city, state, and country where you were born.
7. This question is designed to identify your ethnicity and race.
 - (a) Indicate whether or not your ethnicity is Hispanic or Latino. Check “yes” if you are a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. Check “no” if you are not.
 - (b) Select the racial category or categories with which you most closely identify. Check as many as apply:
American Indian or Alaskan Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
8. Answer the questions regarding your citizenship status. If you have one, be sure to include with your application a copy of your permanent resident card and/or Notice of Action from the USCIS.
9. Indicate if you are connected to the military in any way by checking all categories that apply to you. If none apply, leave the question blank.
10. Enter your mailing/permanent mailing address and phone numbers. Use the Texas county codes and the two-letter state abbreviations listed on pages xix and xx. Use the county code if your permanent address is in Texas; if it is not, you do not need to provide a code.
11. Enter your physical address only if it is different from your permanent mailing address.
12. Enter phone number.
13. Enter the name, address, phone number, and email of an emergency contact person
14. Enter your e-mail address. The email address provided may be used to communicate important information to you regarding your application.
15. Indicate the highest level of your parents’ or court appointed legal guardians’ educational background.
- *16. Indicate what languages (other than English) you speak fluently and for what length of time you have spoken them.
- *17. Indicate your family’s gross income, including both taxed and untaxed income, for the most recent tax year.
18. Indicate type of application.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American: A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

19. Enter the complete name of the high school from which you graduated, as well as the city and state where it is located. Enter the month and year you graduated. Indicate if you were home-schooled. Have an official transcript sent to each university to which you apply.
20. If you did not or will not graduate from high school, indicate whether or not you have a GED, whether it is the English or Spanish version, the month and year you completed the GED, and in what state you received it.
21. List all college or university courses in which you are presently enrolled, the institution you are attending, the department abbreviation, course numbers, dates taken, and course credit you expect to receive for these courses.
22. Indicate whether or not you graduated from high school in the top 10 percent of your class within the last two years
23. Indicate whether you are currently on academic suspension from any college or university.
24. Indicate if you are a member of Phi Theta Kappa, the honor society at community/junior colleges.
25. Indicate semester and year you anticipate to enroll.
26. Indicate whether you plan to pursue a pre-professional program (e.g., pre-law, pre-medicine, nursing, pre-dental, pre-veterinary, physical therapy, etc.).
27. Check "Yes" if you plan to seek a teaching certificate in addition to your degree and "No" if you do not. If "Yes," indicate if you will be seeking elementary level (Early Childhood-Grade 4), middle/junior high level (Grades 4-8); high school level (Grades 8-12); or all-level certification.
28. List the college or university courses you are currently enrolled in or courses you anticipate completing the semester or quarter prior to your transfer.
29. Indicate the date you took or plan to take one of the following tests for international students: the TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) test.
30. Reverse transcript allows the institutions to which you are applying, and if accepted and enrolled, to send your transcript back to a Texas public community college you previously attended. The community college may then consider your eligibility for the award of an Associate's Degree.

Residency Information

- 31 – 35. Answer all questions that apply to you. Instructions are noted throughout the questions.
36. Write down any additional information that would help your college or university classify you as a Texas resident.
37. Read each statement carefully. Sign your name and include the date to indicate you understand and agree with each statement.

Part II. Additional Information

Please check with the institution to which you are applying to determine if it requires this section. If it is required, provide complete information on employment, internships, and/or summer activities you have had that indicate your special interests, abilities, challenges, or achievements. You may submit a résumé in addition to this list. Attach it to your application and make a note that you have done so. Spell out names of organizations, clubs, honors, awards, etc.; do not use acronyms.

Essays

Most colleges and universities in Texas do not require essays as part of the admission process. Check the website of the institution(s) to which you are applying to see if an essay is required. Be sure to include your name and Social Security number on each of your essay pages and enclose your essays with your application. If you apply electronically, also include on your essays the web identification number you are given.

Application Fee

Application fees vary. Please check with the institution to which you are apply to determine if a fee is required and the amount. Include the student's name and Application ID number on your check or money order. Check the website of the institution(s) to which you are applying to see if credit card payment of the application fee is also accepted. Students with financial need should check with their high school counselor or the institution(s) to which they are applying for information concerning a possible waiver of the application fee (i.e., college application fee waiver).

www.ApplyTexas.org

ApplyTexas Application

Transfer/Transient/Former Students

THIS APPLICATION SHOULD NOT BE USED BY INTERNATIONAL STUDENTS.

You are encouraged to complete this application online at www.applytexas.org.

This application is intended for use in applying for Academic Year 2016-2017.

Write in the name of the college or university to which you are applying. On the line below the institution's name, write in your first-choice and second-choice majors. You can find the majors and codes/abbreviations online at www.applytexas.org or on institution websites.

Institution: _____
Indicate Semester / Year You Expect to Enter (Semester / Year)

Major: _____
(Major Name--First Choice) (Major Name--Second Choice)

Part I. Biographical Information

- U. S. Social Security Number *: _____
*Used for purposes of identity of your application, grade transcripts, test scores, and financial aid.
- Date of Birth (Required): _____ (mm/dd/yyyy)
(Month/Day/Year)
- Full, Legal Name: _____
(Last Name/Family Name) (First Name) (Middle Name) (Suffix: Jr., etc.)
- Other names and aliases:
If you attended school or took a standardized college entrance exam using a different name, please list name(s):

- Gender: Male Female
- Place of Birth (required): _____
(City) (State) (Country, if not U.S)
- Ethnicity and Race: The information in this question will be used for federal and/or state law reporting purposes and may be used by some institutions in admission or scholarship decisions.
 - Are you Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)? Yes No
 - Select the racial category or categories with which you most closely identify. Check as many as apply.
 American Indian or Alaskan Native Asian Black or African American
 Native Hawaiian or Other Pacific Islander White
- Are you a U.S. citizen? Yes No
 - If "No," of what country are you a citizen? _____
 - If you are not a citizen, do you hold U. S. Permanent Resident status (valid I-551)? Yes No
If "Yes," date permanent resident card* issued: _____ / _____ / _____ Alien Number:** _____
*Enclose a copy of both sides of the card. (Month) (Day) (Year)
** Failure to provide Alien Number may delay processing.
 - If you are not a U.S. citizen or permanent resident, do you have an application for permanent residence (form I-485) pending with the U. S. Citizenship and Immigration Services (USCIS)? Yes No (If "Yes," enclose a copy of your Notice of Action from the USCIS, form I-797C.)
 - If you are not a citizen or permanent resident or have no application pending with the USCIS, did you live or will you have lived in Texas for 36 consecutive months leading up to high school graduation or completion of the GED?

____ Yes ____ No (If "Yes," please submit a completed "Affidavit of Intent to Become a Permanent Resident." The affidavit is usually available from a college or university's admissions or international admissions office.)

(e) If you are not a U.S. citizen or U.S. permanent resident, are you a foreign national here with a visa that makes you eligible to domicile for Texas residency purposes or are you a Refugee, Asylee, Parolee or here under Temporary Protective Status?

____ Yes ____ No (If "Yes," please submit a copy of your Notice of Action from the USCIS, form I-797C, or a copy of your current visa.)

9. Status as a current U.S. military servicemember, veteran, or dependent:

A U.S. military servicemember is a person who is serving in any branch of the U.S. Armed Forces, including the National Guard or Reserves. Please select any of the following that apply to you.

I am a:

- ____ Veteran (former U.S. military servicemember) ____ Spouse or dependent of, or a veteran or current U.S. military servicemember with an injury or illness resulting from military service (service-connected injury/illness)
- ____ Current U.S. military servicemember
- ____ Spouse or dependent of a deceased U.S. servicemember
- ____ Spouse or dependent of a veteran or a current U.S. military servicemember

10. Permanent Address: (Required) Street Address _____ Apt # _____

City: _____ County: _____ State: _____ Zip: _____ Country: _____

11. Physical Address (Current street address where you reside, if your Physical Address is the same as your Permanent Address, leave this question blank.):

Street Address _____ Apt #: _____

City: _____ County: _____ State: _____ Zip: _____ Country: _____

12. Phone Numbers:

Preferred Phone (Required): (____) _____ Preferred Phone Type (Required) _____ (home, work, cell)

Alternate Phone: (____) _____ Alternate Phone Type _____ (home, work, cell)

13. Emergency Contact Name: ____ Mr. ____ Mrs. ____ Ms. _____ (Last Name/Family Name) (First Name)

Street Address: _____ Apt #: _____

City: _____ County: _____ State: _____ Zip: _____ Country: _____

Phone: _____ E-mail for Emergency Contact: _____

14. Your e-mail Address: _____

15. Please indicate the highest level of your parents' or legal guardians' educational background:

Father/Legal Guardian:

____ No high school ____ Some high school ____ High school diploma or GED ____ Some College
____ Associate Degree ____ Bachelor's Degree ____ Graduate/Professional Degree ____ Unknown

Mother/Legal Guardian:

____ No high school ____ Some high school ____ High school diploma or GED ____ Some College
____ Associate Degree ____ Bachelor's Degree ____ Graduate/Professional Degree ____ Unknown

16. In addition to English, what languages do you speak fluently?

Language _____ Years Spoken _____

Language _____ Years Spoken _____

17. Please indicate your family's gross income for the most recent tax year. Include both untaxed and taxed income.

Less than \$20,000
 \$20,000-\$39,999
 \$40,000-\$59,999
 \$60,000-\$79,999
 \$80,000-\$99,999
 \$100,000-\$149,999
 \$150,000-\$199,999
 \$200,000 and above
 Unknown

Educational Data

18. You are applying as a Transfer Admissions applicant. Check the statement that applies to you.

Are you a: **Transfer** **Transient** **Former Student**

Total Prior College Hours Earned: Summer Only If you are a former student, for
 Have Bachelor's Degree Fall Only what term were you last enrolled?
 Nondegree Seeker Spring Only _____
 Seeking Second Bachelor's Degree

19. High school you graduated from or expect to graduate from:

(Complete Name of High School) (City) (State)

High School Code: _____ (See your high school counselor.) Home-schooled: Yes No

Date graduated or expect to graduate: MM (___ ___) DD (___ ___) YYYY (___ ___ ___ ___)

20. If you did not graduate from high school, do you have a GED? Yes No

If yes, which test version: English Spanish Date completed: _____ Month _____ Year

In what state did you receive your GED? _____

21. Please list ALL colleges or universities you have attended or are attending, including college-level correspondence study and dual credit. **Failure to list all institutions will be considered an intentional omission and may lead to forced withdrawal.** Have an official transcript sent to each university to which you apply (refer to institution for admissions policy).

Name of Institution	City and State	Dates of Attendance		Hours Earned
		From	Through	
_____	_____	_____	_____	_____

Please indicate if you have earned or will earn a degree by the time you plan to enroll.

Major/Area of Study: _____ Degree Date: _____ Type of Degree: _____

Name of Institution	City and State	Dates of Attendance		Hours Earned
		From	Through	
_____	_____	_____	_____	_____

Please indicate if you have earned or will earn a degree by the time you plan to enroll.

Major/Area of Study: _____ Degree Date: _____ Type of Degree: _____

Name of Institution	City and State	Dates of Attendance		Hours Earned
		From	Through	
_____	_____	_____	_____	_____

Please indicate if you have earned or will earn a degree by the time you plan to enroll.

Major/Area of Study: _____ Degree Date: _____ Type of Degree: _____

Name of Institution	City and State	Dates of Attendance From Through	Hours Earned
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Please indicate if you have earned or will earn a degree by the time you plan to enroll.

Major/Area of Study: _____ Degree Date: _____ Type of Degree: _____

Name of Institution	City and State	Dates of Attendance From Through	Hours Earned
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Please indicate if you have earned or will earn a degree by the time you plan to enroll.

Major/Area of Study: _____ Degree Date: _____ Type of Degree: _____

Name of Institution	City and State	Dates of Attendance From Through	Hours Earned
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Please indicate if you have earned or will earn a degree by the time you plan to enroll.

Major/Area of Study: _____ Degree Date: _____ Type of Degree: _____

Name of Institution	City and State	Dates of Attendance From Through	Hours Earned
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Please indicate if you have earned or will earn a degree by the time you plan to enroll.

Major/Area of Study: _____ Degree Date: _____ Type of Degree: _____

Name of Institution	City and State	Dates of Attendance From Through	Hours Earned
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Please indicate if you have earned or will earn a degree by the time you plan to enroll.

Major/Area of Study: _____ Degree Date: _____ Type of Degree: _____

22. AUTOMATIC ADMISSION FOR TRANSFER APPLICANTS BASED ON TEXAS LAW:

I confirm that because I graduated from high school in the top 10 percent of my class within the last three years and have completed the core curriculum at a junior college or lower division institution, I believe that I qualify for automatic admission as a transfer applicant based on Texas law. (Students who check yes to the question will be required to submit an official copy of their high school transcript as part of the transfer application file to ensure that all provisions of the law are met) Yes No

23. Are you currently on academic suspension from the last college or university attended? Yes No

24. Are you a member of Phi Theta Kappa? Yes No

26. Check one semester and indicate year you expect to enter: Fall Spring Summer I Summer II

26. If you plan to pursue a pre-professional program, please specify which one (e.g., pre-law, medicine, nursing, veterinary, physical therapy). _____

27. Will you seek teacher certification? Yes No If Yes, indicate which level:

Elementary Level (Early Childhood-Grade 4) ; Middle School/Junior High Level (Grades 4-8) ;

High School Level (Grades 8-12) ; or All-Level (Early Childhood-Grade 12)

28. Understanding that your schedule may change, please list the college or university courses you are currently enrolled in or courses you anticipate completing the semester or quarter prior to your transfer. Have an official transcript sent to the university to which you apply.

Name of current college _____

College code: _____

Semester _____ Year _____

Course Number	Course Title	Credit hours

Test Scores

29. Please have official test scores sent directly from the testing agency to the universities to which you apply.

TOEFL - Date taken or plan to take (if your native language is not English): _____ (Month/Year)

IELTS - Date taken or plan to take (if your native language is not English): _____ (Month/Year)

Reverse Transcript (Response required.)

30. Do you consent to allow your transcript to be shared with the Texas community college(s) you previously attended for considering eligibility for and awarding of an Associate's degree?

___ Yes ___ No ___ Not applicable - question does not apply to me

Residency Information (Please answer all questions that apply to you. Use n/a if the question does not apply to you.)

31. Previous Enrollment:

(a) During the 12-month period before you intend to begin classes, did you attend or are you attending a public college or university in Texas in a fall or spring term (excluding summer)?

___ Yes [If yes, complete (b) through (e).]

___ No (If no, skip to question 31.)

(b) What Texas public college or university did you last attend? (Give full name, not just initials.) (Residency status is not affected by attending a private college or university.) _____

(c) In which term were you last enrolled (excluding summer)? fall, 20____ spring, 20____

(d) During your last semester at a Texas public college or university, did you pay resident (in-state) or nonresident (Out-of-state) tuition?

Resident (in-state) nonresident (out-of-state) unknown

(e) If you paid in-state tuition at your last institution, was it because you were classified as a Texas resident or because you were a nonresident who received a waiver?

Resident nonresident with a waiver unknown

32. Residency Claim:

(a) Of what state or country are you a resident? _____

(b) Did you live or will you have lived in Texas for at least 36 consecutive months before graduating from a public or private Texas high school or completing a GED? (To answer "Yes," you must either graduate from a Texas public or private high school, earn or plan to earn a GED, or plan to complete a home-school program. All others must answer "No.")

Yes No

(c) When you begin the semester for which you are applying, will you have lived in Texas for the previous 12 consecutive months? Yes No

If you answered "yes" to both 32(b) and 32(c), skip to question 37.

33. Basis of Claim to Residency.

(If you answered "no" to any part of question 32, answer the following to assist in determining your residency classification for tuition purposes.)

(a) Do you file federal income tax as an independent taxpayer? (An independent taxpayer should not be claimed as a dependent for tax purposes by another person. If you file a joint return with your spouse, answer "yes.")

Yes (If yes, continue to question 34.)

No

(b) Are you claimed or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian?

(To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one half of your support.

A step-parent does not qualify as a parent if he or she has not adopted you.)

Yes (If yes, skip to question 35.)

No

(c) If you answered "No" to both 33(a) and 33(b), who provides the majority of your support?

Self (Continue to question 34.)

Parent or legal guardian (Skip to question 35.)

Other (Skip to question 35, provide an explanation in number 36, and then read and sign number 37.)

34. If you answered "Yes" to 33(a) or "Self" to 33(c), answer the following:

(a) Are you a foreign national who has submitted an application for Permanent Resident Status to the U.S. Citizenship and Immigration Service (USCIS) and has received a fee/filing receipt or Notice of Action (I-797) from USCIS showing that your I-485 has gone through preliminary review and not been rejected?

(b) Are you a foreign national here with a visa eligible to domicile in the United States or are you a Refugee, Asylee, Parolee or here under Temporary Protective Status?

If so, indicate which Visa/Status: _____

(c) Do you currently live in Texas? (If you are out of state for a temporary job assignment or for another reason, please answer "No" and explain in question 36.)

Yes No (If no, skip to 36.)

(d) (1) If you currently live in Texas, how long have you been living here? _____ Years _____ Months

(2) What is your main reason for being in the state?

go to college establish/maintain a home work assignment

If for reasons other than those listed above, give an explanation in question 36.

- (e) (1) If you are a member of the U.S. military, is Texas your Home of Record? Yes No
 (2) What state is listed as your military legal residence for tax purposes on your Leave and Earnings Statement?

- (f) (1) Do you hold the title (Warranty Deed, Deed of Trust, or other similar instrument that is effective to hold title) to residential real property in Texas? Yes No If yes, date acquired: _____
 (2) Do have ownership interest and customarily manage a business in Texas without the intention of liquidation in the foreseeable future? Yes No If yes, date acquired: _____
- (g) (1) For the past 12 months, have you been gainfully employed in Texas? Yes No
 (Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expenses for one 9-month academic year. Employment conditioned on student status such as work-study, the receipt of stipends, fellowships or research or teaching assistantships does not constitute gainful employment.)
 (2) For the past 12 months, have you received primary support from a social service agency? Yes No
- (h) Are you married to a person who could answer "yes" to any part of question (f) or (g)? Yes No
 If "yes," indicate which question could be answered "yes" by your spouse: _____
 How long have you been married to the Texas resident? _____ Years _____ Months
 If you answered this question (#34), skip Question 35 and continue to Question 36.

35. If you answered "Parent" or "Legal Guardian" to question 33(c), answer the following:

- (a) Is the parent or legal guardian upon whom you base your claim of residency a U.S. Citizen? Yes No
- (b) Is the parent or legal guardian upon whom you base your claim of residency a Permanent Resident of the United States of America? Yes No
- (c) Is this parent or legal guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (Your parent or legal guardian should have received a fee/filing receipt or Notice of Action (I-797) from U. S. Citizenship and Immigration Services (USCIS) showing the I-485 has been reviewed and has not been rejected.)
 Yes No
- (d) Is this parent or legal guardian a foreign national here with a visa eligible to domicile in the United States or a Refugee, Asylee, Parolee or here under Temporary Protective Status?
 If so, indicate which Visa/Status: _____
- (e) Does this parent or legal guardian currently live in Texas? (If this parent or legal guardian is out of state due to a temporary job assignment or for another reason, please answer "No" and explain in question 36.) Yes No (If no, skip to 36.)
- (f) (1) If your parent or legal guardian is currently living in Texas, how long has he or she been living here?
 _____ Years _____ Months
 (2) What is your parent's or legal guardian's main reason for being in the state?
 go to college establish/maintain a home work assignment
 If for reasons other than those listed above, give an explanation in question 36.
- (g) (1) If your parent or legal guardian is a member of the U.S. military, is Texas his or her Home of Record?
 Yes No
 (2) What state is listed as your parent's or legal guardian's residence for tax purposes on his or her Leave and Earnings Statement? _____
- (h) Does your parent or legal guardian:
 (1) hold the title (Warranty Deed, Deed of Trust, or other similar instrument that is effective to hold title) to residential real property in Texas? Yes No If yes, date acquired: _____
 (2) have ownership interest and customarily manage a business in Texas without the intention of liquidation in the foreseeable future? Yes No If yes, date acquired: _____

- (i) For the past 12 months, has your parent or legal guardian:
- (1) been gainfully employed in Texas? Yes No
 (Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expenses for one 9-month academic year. Employment conditioned on student status such as work-study, the receipt of stipends, fellowships or research or teaching assistantships does not constitute gainful employment.)
- (2) received services from a social service agency that provides services to homeless persons? Yes No
- (j) Is your parent or legal guardian married to a person who could answer "yes" to any part of question (h) or (i)?
 Yes No
 If "yes," indicate which question could be answered "yes" by his or her spouse: _____
 How long has your parent or legal guardian been married to the Texas resident? _____ Years _____ Months

36. General Comments. Provide any additional information that you believe your college or university should know about when evaluating your eligibility to be classified as a resident.

37. All students must read and sign this section.
- Notification of Rights under Texas Law: Information collected about you through this application may be held by any institution of higher education to which you apply. With few exceptions, you are entitled on your request to be informed about the collected information. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under section 559.004 of the Texas Government Code, you are entitled to correct information held by an institution that is incorrect. You may correct information held by any institution to which you apply by contacting the institution. The information that is collected about you will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time. The Texas Higher Education Coordinating Board, or its authorized representative(s), has permission to contact you regarding your ApplyTexas application and/or regarding related educational outreach purposes (including, for example, to make you aware of financial aid opportunities) using any of the contact information for communication methods (email, mail, phone, cellular, text message, or automated telephone dialing equipment). Your information will not be sold for commercial purposes.
 - If my application is accepted, I agree to abide by the policies, rules and regulations at any college to which I am admitted. I authorize the college to verify the information I have provided. I certify that the information I have provided is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment and/or appropriate disciplinary action. I understand that officials of my college will use the information submitted on this form to determine my status for residency eligibility. I authorize the college to electronically access my records regarding the Texas Success Initiative. I agree to notify the proper officials of the institution of any changes in the information provided.
 - Beginning on January 1, 2012, all entering students are required to show evidence of an initial bacterial meningitis vaccine or a booster dose during the five-year period preceding and at least 10 days prior to the first day of the first semester in which the

student initially enrolls at an institution. An entering student includes a first-time student of an institution of higher education or private or independent institution of higher education and includes a transfer student, or a student who previously attended an institution of higher education before January 1, 2012, and who is enrolling in the same or another institution of higher education following a break in enrollment of at least one fall or spring semester.

A student is not required to submit evidence of receiving the vaccination against bacterial meningitis if the student meets any of the following criteria:

- the student is 22 years of age or older by the first day of the start of the semester (effective 1/1/2014); or
- the student is enrolled only in online or other distance education courses; or
- the student is enrolled in a continuing education course or program that is less than 360 contact hours, or continuing education corporate training; or
- the student is enrolled in a dual credit course which is taught at a public or private K-12 facility not located on a higher education institution campus; or
- the student is incarcerated in a Texas prison.

A student is not required to submit evidence of receiving the vaccination against bacterial meningitis if the student submits to the institution:

- an affidavit or certificate signed by a physician who is duly registered and licensed to practice medicine in the United States, stating that in the physician's opinion, the vaccination would be injurious to the health and well-being of the student; or
- an affidavit signed by the student stating that the student declines the vaccination for reasons of conscience, including a religious belief. A conscientious exemption form from the Texas Department of State Health Services must be used; or
- confirmation that the student has completed the Internet-based Department of State Health Services form to claim an exemption for reasons of conscience (for entering students at community and technical colleges ONLY).

Information about requesting the affidavit form from DSHS is found at <https://corequest.dshs.texas.gov/>. The DSHS form may be ordered electronically; however they will be mailed to the address provided by the student. Please allow up to two weeks to receive the form.

For Public Junior College Students only: to access the DSHS secure on-line exemption form click here: <https://corequestjc.dshs.texas.gov/> A copy of the form must be submitted to the designated school official at the institution the student will be attending.

Signature: _____

Date: _____

Essays

Most colleges and universities in Texas do not require essays as part of the admissions process for Transfer, Transient, and former students. It may, however be required for scholarship purposes. Please check the essay requirements of the institution(s) to which you are applying.

Unless otherwise specified, your essay(s) should be typed and be no longer than one page (8 1/2" x 11"). Please put your name and Social Security number at the top of each page.

Topic A. Statement of Purpose: The statement of purpose will provide an opportunity to explain any extenuating circumstances that you feel could add value to your application. You may also want to explain unique aspects of your academic background or valued experiences you may have had that relate to your academic discipline. The statement of purpose is not meant to be a listing of accomplishments in high school or a record of your participation in school-related activities. Rather, this is your opportunity to address the admission committee directly and to let us know more about you as an individual, in a manner that your transcripts and the other application information cannot convey.

Topic B. If you are applying as a former student and were suspended for academic reasons, describe briefly any actions you have taken to improve your academic abilities and describe why you should be readmitted. **If you are applying as a nondegree-seeking or postbaccalaureate applicant**, briefly describe the goals you wish to accomplish if admitted, including the courses you would like to enroll in.

Topic C. There may be personal information that you want considered as part of your admissions application. Write an essay describing that information. You might include exceptional hardships, challenges, or opportunities that have shaped or impacted your abilities or academic credentials, personal responsibilities, exceptional achievements or talents, educational goals, or ways in which you might contribute to an institution committed to creating a diverse learning environment.

Application Fee

Application fees vary and maybe different for Transfer, Transient and former students. Please check with the institution(s) to which you are applying to determine if an application fee is required. If you plan to send a check or money order, include the student's name and Application ID number. Check the website of the institution(s) to which you are applying to see if credit card payment of the application fee is also accepted. Students with financial need should check with their high school counselor or the institution(s) to which they are applying for information concerning a possible waiver of the application fee (i.e., college application fee waiver).

Application Fee Payment Form

Full legal name *as it appears on your application/passport*:

Family/Last Name: _____ First: _____ Middle: _____

Date of Birth: ____/____/____ (MM/DD/YYYY)

Application Fee Amount: \$ _____

Credit Card payment:

The following information may be mailed to institution's admission's office, or you may call the institution directly. Institutions contact information can be found at www.applytexas.org/universities

Check the appropriate type of credit card you are using to pay this application fee:

Visa MasterCard American Express Discover

Billing Address of the card holder:

Street name (include apartment number, etc.) _____

City: _____ State: _____ Zip Code: _____

Account Number: _____ Expiration Date: _____ Security Code: _____

For payment by Check or Money Order:

Make check or money order payable to **name of the institution to which you're applying**. Please be certain to also put the applicant's full name on the check or money order.

Mailing Address:

Mail form/check to institution's admissions office. Institutions addresses can be found at www.applytexas.org/universities

